



St. Andrew Catholic Church Explanation of the Nominating Process

Purpose: Ensure that everyone understands how the process will be conducted.

1. All nominations are Self Nominations. That is, only you can put your name in nomination. If you know of someone that would make an excellent member of the Pastoral Council, please contact them and ask them to submit their name.
2. Step 1: Complete the information form (this simply includes your name, phone number(s), email, address, approximate number of years as a member of St. Andrew Parish, and a check box that you are a practicing Catholic. If you wish to nominate yourself, we will take your picture as you leave today so it will be available for everyone in two weeks and for the whole parish if you are selected as a final nominee.
3. Step 2: Turn in the information form tonight or before 5pm on Monday 3 November. (a) Either turn it in as you leave the Church this afternoon and receive an information packet about the next meeting including your self-nomination form. Or (2): Take the form with you to consider. If you decide to put your name in nomination after this evening, get the information form to Carol Peninger by **5pm on Monday, 3 November**, either by dropping it off at the Church Office or by emailing the information to Carol Peninger at carol.peninger@standrewcc.org. Carol's phone number is 817-927-5383. She can direct your questions to the appropriate person and see that you get the self nomination packet.
4. Step 3: **Complete and turn in the self-nomination form before 5pm on Wednesday, 5 November.** If you miss this deadline we will not be able to include your information in the printed materials available for the second assembly on 9 November.
5. Step 4: Prepare for the 9 November Assembly. At the second full assembly of all parishioners at St. Andrew, there will be round table discussion by the nominees. At the beginning of the meeting each person will be asked to spend 2 minutes introducing themselves to the



group. Your packet includes suggestions on topics you might include. Following the general introductions, Mr. Joe Rodriguez (Assistant Director of Pastoral Planning for the Diocese of Fort Worth) will lead the nominees through a discussion of topics of interest to the parish. These topics are included in the information packet. The point of the second meeting is not to see how well you think on your feet, but for your fellow parishioners to obtain an understanding of what you think is important and how you wish to participate in the parish's activities.

Important Notes:

1. We are selecting 6 candidates for the Parish Council. Two of the council members will serve three year terms. Two of the council members will serve two year terms, and two of the council members will serve one year terms. The decision on length of term will be made by drawing straws. Two New Council members will be selected annually in a process similar to this current process.
2. The Pastoral Council will meet monthly. All members are expected to attend. The meetings are usually on a Saturday morning from 8:30 to 11:30.
3. The first meeting, however, will be a dinner meeting with the outgoing Leadership Council, in December.
4. The question always comes up as to who is the ideal candidate. There are diocesan guidelines and canons to consider, but the answer is: Everyone in the parish is a qualified candidate; the only question is "Is this your time to serve?"