

September 7, 2007

Dear Parishioners,

The Building Maintenance Committee has continued to meet one time per month for the past year. So far this fiscal year, several planned repairs have been accomplished as well as a few unplanned repairs. The Building Maintenance Committee does its best to plan campus-wide for all conceivable building repair and maintenance issues, but some things cannot be planned or require attention sooner than anticipated.

The unplanned repairs that occur each year are examples of why it is important for Saint Andrew Parish to build up our operating reserves (savings). The 2007 budget provided for adding \$75,000 to Saint Andrew's operating reserves (savings) and the goal is to match that amount for the 2008 budget.

REPAIRS AND COSTS ACCOMPLISHED IN 2007 (July '06 – June '07):

Replaced HVAC chiller unit in the Parish Hall (June '07)	\$69900
Repaired Church and Parish Hall exterior brick (July '06)	39700
Painted and tiled the Church sacristies and library (July '06)	19300
Electrical infrastructure upgrades campus wide (July '06)	46350
Seal coat two parking lots for the Church and School (July '06)	8500
Wood floor in the Church repaired (July '06)	8500
Replaced HVAC controller in the Parish Hall (Nov '06)	7700
5-ton and 3-ton A/C package for the Church (Aug '06)	8000
Restroom remodel in the Gym (Aug '06)	5350
Replaced the transformer at the Gym (Apr '07)	12400
Electrical/plumbing/interior painting at the Friary (June '07)	45000
Replaced the play center by the Gym (July '06)	16100
Replaced the bleachers in the Gym (Nov '06)	26400
Replaced A/C units in the School (Feb '07)	38100
Miscellaneous HVAC, plumbing, sound system, roof repairs and concrete work campus wide	21200

CAPITAL IMPROVEMENTS ACCOMPLISHED IN 2007 372500

PROJECTED COSTS IN 2008 (July '07 – June '08):

Paint the Church sanctuary and the chapel	\$39450
Remodel restrooms in the Church	13000
Miscellaneous roof repairs, exterior wall repairs, outdoor lighting and door repairs campus wide	18,800
Confessional renovation for the Church	7000
Replace tables and chairs in the Parish Hall	20000
Replace the carpet in the Parish Hall	12500
Roof repairs on various buildings	50400
Remodel 8 restrooms in the School	51600
Cafeteria kitchen equipment for the School	34000
Classroom lock sets for the School	7100
Keyless entry doors for the Gym	6500
PROJECTED 2008 CAPITAL IMPROVEMENTS	260350

The total for these planned repairs will be funded by the weekly collections, the School budget or gifts of time and talent from our parishioners. Over the years, the School budget has paid for thousands of dollars of School building repairs as well as a number of upgrades to the grounds of the entire plant. The Parish recognizes that it has an ongoing responsibility for the maintenance of all our buildings and is working toward this goal.

In an effort to better communicate the needs of the Parish, we are presenting this information to you. We are committed to improving our communication; any thoughts or suggestions are welcome.

Sincerely yours in Christ,

Rev. Warren L. Murphy, TOR
Pastor

SAINT ANDREW PARISH BUILDING MAINTENANCE COMMITTEE:

Dan Mocio
Oscar Oaxaca
Bryan Pennebaker
Chris Rogenski, P.E.
Carol Peninger, Business & Facilities Manager
Clarice Peninger, Principal
Lalo Martinez, Church Maintenance
Mike Irwin, School Maintenance